

Grant Applications for Trowbridge on 19/09/2019

ID	Grant Type	Project Title	Applicant	Amount Required
3409	Community Area Grant	Trowbridge Sports Forum - First Aid Equipment	Trowbridge Sports Forum	£918.57
3424	Community Area Grant	Replacement heating for Community Hall	Staverton with Hilperton Marsh Parochial Church Council	£1675.00
3420	Community Area Grant	Hilperton United Football Club goal posts	Hilperton United Football Club	£955.20
3427	Community Area Grant	Live music at Trowbridge Town Hall	Trowbridge Town Hall Trust	£10000.00

ID	Grant Type	Project Title	Applicant	Amount Required
3409	Community Area Grant	Trowbridge Sports Forum - First Aid Equipment	Trowbridge Sports Forum	£918.57

Submitted: 15/08/2019 11:40:09

ID: 3409

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Trowbridge Sports Forum - First Aid Equipment

6. Project summary:

Trowbridge Sports Forum would like to be able to offer affordable training to Use by local sports clubs and community groups. Trowbridge Town Council will support training with an internal officer providing first aid tuition but we now need to seek the funding for the equipment for the course which will be a one off purchase. First aid courses are essential for

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Adult Maniki x 3	598.50	reserves	yes	780.00
Infant Manikin x 3	412.20			
AED Trainer	245.00			
Gauze pads dressings for bandaging	10.00			
Tourni-key	15.00			
Tourniquet	10.00			
Synthetic gloves	9.45			
Floor mats x10	131.00			
Antibacterial wipes hygiene	20.00			
Training Course	400.00		yes	
Total	£1851.15			£780

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The whole community could benefit from the training being offered we will provide training at a reduced cost to local sports clubs and community groups. For many groups it's the minimum to have first aid training volunteers by offering this support we can ensure essential money saved can make these clubs more sustainable or monies saved can be used to train for more first aiders.

14. How will you monitor this?

We will be able to know who we have trained through them attending the courses provided and can get an over view of the impact this has made by the people attending.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The tutor will have safeguarding qualification and will run adhere to the Town Councils and Sports Forums safeguarding procedures.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Yes we will have the tutor trained the equipment lasts many years and the amount that will be paid from the people attending will pay for their work books and go to ensure we have money to train someone else in the future if required or replace equipment when needed.

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3424	Community Area Grant	Replacement heating for Community Hall	Staverton with Hilperton Marsh Parochial Church Council	£1675.00
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Submitted: 29/08/2019 10:34:39

ID: 3424

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Replacement heating for Community Hall

6. Project summary:

We have recently had our 3 gas heaters serviced and the two in the Community Hall have been taken out of use as they are both unsafe. We now need to find funding to replace them ready for the hall lettings this Autumn.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 7PD

9. Please tell us which theme(s) your project supports:

Children & Young People

Leisure and Culture

Older People

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2019

Total Income:

£15890.00

Total Expenditure:

£18610.00

Surplus/Deficit for the year:

£-2720.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£0.00

Why can't you fund this project from your reserves:

We simply do not have the funding for this unexpected emergency

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£3350.00		
Total required from Area Board		£1675.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed
2 new gas heaters	3350.00		0.00	£
				0.00
Total	£3350			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All community hall users during the colder periods of the year Friendship Group for older residents Table Tennis Club Scout Group Rainbows Group Church meetings two art groups U3A Crafts Group Wiltshire Council Polling Station Officers and one off bookings

14. How will you monitor this?

All hall bookings are closely monitored and the facilities are much used by the communities of Hilperton and Staverton.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

The Hall is part of the Canalside Benefice which has a designated Safeguarding Officer Mrs Anne Rees reesfam@btinternet.com who says I am pleased to report that our Parish safeguarding policies are up to date and I am checking that all those working with children and vulnerable adults have up to date DBS clearance and have attended appropriate safeguarding courses. Each church displays appropriate safeguarding notices.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We try to set aside ringfenced funds for long term maintenance of the hall.

17. Is there anything else you think we should know about the project?

na

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3420	Community Area Grant	Hilperton United Football Club goal posts	Hilperton United Football Club	£955.20
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Submitted: 23/08/2019 15:44:19

ID: 3420

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Hilperton United Football Club goal posts

6. Project summary:

To replace goal posts at Hilperton Village Hall for the benefit of both Hilperton United Football Club and the local community. The current goal posts have been in place for many years and are now unsuitable unsatisfactory and unsafe.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division**8. What is the Post Code of where the project is taking place?**

BA14 7RN

9. Please tell us which theme(s) your project supports:

Children & Young People

Health and wellbeing

Leisure and Culture

Our Community

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2019

Total Income:

£450.97

Total Expenditure:

£711.48

Surplus/Deficit for the year:

£-260.51

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

All income comes from players paying weekly match fees and a registration fee. This only just about covers the cost to play matches purchase all relevant insurances and FA affiliation fees. At the end of each year we do not have any spare to purchase equipment of this size/cost.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£955.20		
Total required from Area Board	£955.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Best quote for aluminium style goal posts per pair.	955.20		
Inclusive of VAT and delivery			
Total	£955.2		£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The playing field at Hilperton Village Hall is used on a regular basis. Not just by Hilperton United Football Club but also by adults and children in the local community. The current goal posts not only remain very old and unsightly but also dangerous. There have been two incidents whereby the goal posts have become unattached and fallen considering the weight of these old-fashioned steel goal posts the potential to cause harm to those using them is significantly high. Purchasing new modern style posts will allow for a safer playing area for everyone involved. It would also mean the goal posts do not require to be taken down through the summer months for health and safety reasons allowing for continued participation. Furthermore by developing the facilities in the local area it will inspire others to participate and attract more families to use the other facilities on offer at Hilperton Village Hall.

14. How will you monitor this?

The higher standard of facilities will allow for increased participation numbers through Hilperton United Football Club. This will be monitored through player registrations each year. This will also filter through to and inspire the children of the two teams that use the playing field to train on a weekly basis to continue participation into adult football. The committee in charge of the day to day running Village Hall will also be able to monitor the increase and provide details on the positive impact this would have on the local community and families visiting the Village Hall.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

We take the welfare of all players at Hilperton United football club very seriously. As the manager/coach I am responsible for the welfare of our team and all visiting teams/players/supporters. The Chairperson of the Village Hall is ultimately responsible for the safeguarding of anyone using the facilities. Ideally we would like this project to begin ASAP to ensure the safety of all users.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Improvements will be complete with Wiltshire Council funding

17. Is there anything else you think we should know about the project?

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

3427	Community Area Grant	Live music at Trowbridge Town Hall	Trowbridge Town Hall Trust	£10000.00
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Submitted: 30/08/2019 14:31:21

ID: 3427

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Live music at Trowbridge Town Hall

6. Project summary:

To make the historic court room at Trowbridge Town Hall a hub for live music in the town. We will use an Area Board grant to fit up the space and curate a year of gigs and concerts supporting local musicians and bringing residents together to experience high quality entertainment. Working with the acclaimed Cheese and Grain in Frome we will also create a training and mentoring programme developing the next generation of music promoters in Trowbridge. This is a Councillor-led bid from Stewart Palmen.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 8EQ

9. Please tell us which theme(s) your project supports:

Economy

Health and wellbeing

Leisure and Culture

Our Community

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2019

Total Income:

£205238.00

Total Expenditure:

£151034.00

Surplus/Deficit for the year:

£54204.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£34345.00

Why can't you fund this project from your reserves:

Our reserves policy is to have enough to cover three months of operating costs. As our organisation grows so our reserves need to increase in line with this.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£50013.00		
Total required from Area Board		£10000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Sound PA cabling	4260.00		Arts Council England Project Grant	14813.00
Lighting including hanging	3350.00		Ticket sales	25200.00
Furniture	3000.00			
Staging	1350.00			
Signage	990.00			
Project Management	2000.00			
Musician fees	18000.00			
Staffing programming promoting operating	12075.00			
Marketing	1800.00			
Overheads	3188.00			
Total	£50013			£40013

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Trowbridge Town Hall was built for the benefit of the residents of the town for ever. For the first 80 years of its life it served this purpose. Its Great Hall hosted civic events dance and most significantly live music. Shortly before its transformation into a Magistrates Court it

played host to Cat Stevens and The Who. Our aim is to return the building to its original purpose benefitting all residents of the town. One key way of doing this is by putting on culture with broad appeal. This begins with enabling the use of the Court Room for live music. This will be a space for all residents of Trowbridge but the specific focus will be on those who are keen to engage with live music. These residents currently travel to Frome Bath or Bristol. In August we held a public meeting to gauge appetite. The overwhelming sentiment from the 50 people who attended was a hunger for a return to vibrancy of the scene Trowbridge once enjoyed. We are using music to bring people together. People will benefit as much from the social interaction as from the intrinsic value of listening to high quality live music. Whilst the project is focusing on its audience it will also benefit local musicians with opportunities to perform and promoters with opportunities to develop their skills with training. This project specifically relates to Trowbridge Community Area Local Priorities for Culture. It will provide affordable access to cultural activities through low ticket prices of between 3 and 5 pounds. It will promote diversity and social inclusion through a regular programme of events in collaboration with diverse groups. And it provides opportunities for participation for local musicians. It also ties into priorities around Economy by providing training and skills. These will lead to apprenticeship and employment opportunities. The project also connects to the Town Halls purpose of civic participation and engagement. This is a key priority for Trowbridge making the space more beneficial to residents.

14. How will you monitor this?

We will monitor this by taking box office data from everyone who comes to an event. We use Ticketsource which allows us to monitor attendance. We will also monitor and evaluate data related to age and location building a picture of the diversity of our audience. We will evaluate the training programme with regular debriefs with those undergoing the training.

15. Safeguarding. Please tell us about how you will protect and safeguard those involved in your project

Trowbridge Town Hall has a safeguarding policy which ensures all members of staff volunteers users and contractors are protected whilst working with us. Our Director is our lead safeguarding officer and undertakes regular training to keep up with best practice. All members of staff are DBS checked. We are taking advice on implementing a similar policy for volunteers. We hold a central record of these. Ultimate responsibility for safeguarding sits with the Board delegated to the Director.

16. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project is intended to continue for years after funding is complete. It will do this through ticket sales alone. This funding is required to kick start the project keeping prices low as we build a reputation both with audiences and musicians. Our Year Two forecast shows ticket sales of 43000 pounds with expected expenditure of 36000 pounds. The predicted surplus of 7000 pounds will help the Town Hall to be more financially sustainable.

17. Is there anything else you think we should know about the project?

This is part of the first phase of a three-phase project to restore the Town Hall. This will restore the Great Hall replace all services and restore the crumbling exterior of the building. The total cost is in the region of 4 million pounds.

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
